

MINUTES OF THE SCHOOLS FORUM MEETING

THURSDAY 19 OCTOBER 2017

Schools Members:

Headteachers:

Special (1)

*Martin Doyle (Riverside)

Nursery Schools (1)

*Peter Catling (Woodlands Park)

Primary (7)

*Adrian Hall (Rhodes Avenue)

*Dawn Ferdinand, (The Willow)

*Julie D'Abreu (Devonshire Hill)

*Will Wawn (Bounds Green)

* Andy Webster (Parkview)

*Sharon Easton (St Paul's and All Hallows)

*Elma McElligott/Gerry Robinson
(Woodside)

Kaz Birk (Octagon AP Academy)

*Cal Shaw (Stroud Green)

*Fran Hargrove (St Mary's CE)

*Emma Murray (Seven Sisters)

*Tony Hartney (Gladesmore)

*Michael McKenzie (Alexandra Park)

Secondary (2)

Primary Academy (1)

Secondary Academies (2)

Alternative Provision

Governors:

Special (1)

*Jean Brown (The Vale)

Children's Centres (1)

*Melian Mansfield (Pembury)

Primary (7)

Vacancy

*John Keever (Seven Sisters)

*Laura Butterfield (Coldfall)

*Zena Brabazon (Seven Sisters)

(A)Johanna Hinshelwood (Hornsey Girls)

*Natasha Lewis (St Ann's)

Vacancy@ 2

*Andreas Adamides (Stamford Hill)

Michael Cunningham (Muswell Hill)

*Lorna Walker (Rokesly Infants)

Vacancy@ 2

Secondary (3)

Primary Academy (1)

Secondary Academies (2)

Non School Members:-

Non – Executive Councillor

(A) Cllr Ann Waters

Professional Association Representative

*Ed Harlow

Trade Union Representative

*Pat Forward

14-19 Partnership

*Russ Lawrence

Early Years Providers

*Susan Tudor-Hart

Faith Schools

*Geraldine Gallagher

Pupil Referral Unit

*Clare Macdonald

Observers: -

Cabinet Member for CYPS

*Cllr Elin Weston

Also attending:

LBH Interim Director of Children's Services

LBH Joint Assistant Director, Schools and Learning

LBH Assistant Director, Quality Assurance, Early Help & Prevention

LBH Assistant Director, Commissioning

LBH Joint Assistant Director, Schools and Learning

LBH Senior Business Partner

LBH Finance Business Partner (Schools and Learning)

LBH Head of SEN and Disability

LBH Head of Early Help Commissioning and Culture

LBH Governance Services Manager

Haringey Clerk (minutes)

*Margaret Dennison

*James Page

*Gill Gibson

*Charlotte Pomery

(A) Eveleen Riordan

*Paul Durrant

*Yoke O'Brien

* Vikki Monk –Myer

* Ngozi Anuforo

*Carolyn Banks

*Jonathan Adamides-Vellapah

* Members present

A Apologies given

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MINUTE No.	SUBJECT/DECISION	ACTION BY
1.	ELECTION OF CHAIR AND VICE CHAIR	
1.1	The Clerk welcomed all members and attendees to the meeting and called for the election of the Chair and Tony Hartney was elected as the Chair for the academic year 2017/18.	
1.2	The Clerk called for the election of the Vice Chair and Laura Butterfield was elected for the academic year 2017/18.	
2.	CHAIR'S WELCOME	
2.1	The Vice Chair welcomed all members and attendees to the meeting.	
3.	APOLOGIES AND SUBSTITUTE MEMBERS	
3.1	Apologies: Received from Cllr Waters	
3.2	Substitutions: None	
4.	DECLARATION OF INTEREST	
4.1	None.	
5.	MINUTES OF THE MEETINGS 13 JULY 2017	
5.1	The minutes of the 13 July 2017 were approved.	
6.	MATTERS ARISING 13 JULY 2017	
6.1	The Forum noted that the actions from the last meeting will be carried forward and updated at the next meeting.	
7.	DEVELOPING THE DEDICATED SCHOOLS GRANT STRATEGY	
7.1	<p>The Assistant Director for Commissioning (Charlotte Pomery) presented a PowerPoint overview to the Forum, and members noted this presentation. The Forum were advised of the following:</p> <ul style="list-style-type: none"> • There are pressures on the reserves and there is an ever-increasing demand. • There is a need to review and plan how the strategy is implemented, and there are plans being developed to do this • There is a need to maximise partner contributions, which will include working with NHS colleagues and looking at the independent sector fees. • The Plan needs to be put in place quickly and effectively and this will include both short term gains and longer-term planning. • Analysis has been carried out over the last three years to look at trends. <p>The Chair thanked the Assistant Director for the presentation and the overview.</p>	
7.2	<p>The Chair asked members for their thoughts, comments and questions and the following summary was noted:</p> <ul style="list-style-type: none"> • The timeframes within the presentation are ambitious there is a need to outline clearly how the milestones will be achieved. • There are only 5 months left and quick fixes need to happen. What is required to the Forum ASAP are the priorities and the income recovery programme from partners 	

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	<ul style="list-style-type: none"> • There will need to be a transformation in the methods used to manage resources and this will need to be articulated clearly and concisely. • Consideration must be given for preparing SEND learners for adulthood and providing them with employment skills. This maybe through a FE brokerage facility. • The Local Authority must maximise the early years funding streams available and draw upon all available government resources and initiatives. This includes working with partners e.g. health to promote the take-up of these hours and review the communication/information to eligible parents/carers. • The Educational Capital Expenditure allocations from the Local Authority must be reviewed as there are underspends. What is needed is a clear implementation plan on how this can be used to improve the access needed to reduce the High Needs block spend. • The strategic plan must look at the complete educational life cycle from 0-25 years and the resources planned accordingly as the entire sector will see a contraction of resources available. • Our vision with all partners must be to share and build capacity our educational provision. • The provision for complex needs must have a systems approach that is forward thinking, and the risks mitigated on the child not achieving. <p>Members noted that Gill Gibson will circulate the work being undertaken and the response being drafted as a result of the DfE position on the use of existing Early Funding to plug the financial gap caused by the failure in the Governments online registration portal.</p>	GG
8.	NATIONAL FUNDING FORMULA (NFF)	
8.1	<p>Yoke O'Brien Finance Business Partner (Schools and Learning) gave the overview and the following was noted:</p> <ul style="list-style-type: none"> • Soft introduction of the three blocks will be undertaken from April 2018. These are the High Needs, School and Central Services block. (Early Years NFF was introduced on 2017/18) • The Provisional Local Authority (LA) allocations for 2018/19 will be confirmed by December 2017, and will be based on the October 2017 census. • The High Needs Block is predicted to see a 0.5% increase in 2018/19. • The LA will determine the final funding allocations using the local formula from 2018/19 and 2019/20. • The LA is expected by the DfE to consult with all schools and academies on changes to the local formula. • All blocks will be subject to their own NFF calculation and the schools block will have in 2018/19 a 0.5% increase. • The Central Services Block will be for ongoing/historic LA commitments. • Schools allocations will include funding for premises, mobility and growth based on historic information. • The LA has flexibility locally to set Minimum Funding Guarantee (MFG) between 0-0.5% per pupil 	

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	<ul style="list-style-type: none"> • The Schools Block can transfer with the approval of the Schools Forum (and in consultation with schools and academies) up to 0.5%. • In exceptional circumstances the Secretary of State can approve above 0.5% or transfers not agreed by the Schools Forum from the Schools Block. • All other movements between blocks should be agreed locally by the Schools Forum and there are no limits. • The Early Year's Block is subject to separate criteria. • The Local Formula will agree what is to be included in the calculation e.g. FSM and deprivation factors. • Pupil Premium Plus, will include a Looked After Children factor • High Needs pupils in mainstream will be counted in the mainstream school roll (the additional funding goes to the school) and this will be deducted from the schools' block. 	
8.2	<p>The Forum:</p> <ul style="list-style-type: none"> • Noted that the DfE expect the final submission of the agreed Local Funding Formula by the 19 January 2018. • Agreed for the School Funding Review group to carry out the detailed work and engage with all stakeholders. • Agreed that an additional meeting of the Schools Forum will take place on the 14 November to meet the deadline dates for the LA approval. 	All to note
9.	UPDATE FROM WORKING PARTIES	
9.1	Early Years Working Party.	
9.1a	The Forum received and noted the minutes from the 21/09/2017 and noted that the work undertaken on the 30hrs introduction. The Forum noted that the Cabinet Member will be involved in sending letters/enquiries to Ministers on the payment for the 30hrs placements.	
9.2	High Needs Block.	
9.2a	The Forum noted the actions from 08/09/2017. The minutes are un-approved, however they demonstrate the action being undertaken to reduce the overspend within the Block.	
10.	WORK PLAN 2017/18	
	The Forum noted the Work Plan, including the additional NFF and MFG requirements.	
11.	ANY OTHER URGENT BUSINESS	
	As there was no further business the meeting closed.	
12.	<p>DATES OF FUTURE MEETINGS</p> <ul style="list-style-type: none"> • 14 November 2017 • 7 December 2017 • 11 January 2018 • 22 February 2018 • 17 May 2018 • 12 July 2018 	